



## Horticulturist (FT)

Columbus Botanical Garden (CBG) celebrates the beauty, inspiration, and wonder of the natural world, educating current and future stewards of its care. The ideal candidate will work as a team member, performing a variety of skilled and semi-skilled landscape tasks to implement the maintenance and planting of natural areas, grounds and garden beds according to plans. This position is non-exempt, full time, and will include both weekday and weekend hours. Hours TBD upon hiring. Must work outdoors in all weather conditions and routinely lift up to 40 pounds. Reports directly to the Horticulture Manager.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

#### Key Responsibilities:

- Plant Care and Maintenance:
  - Propagate, plant, and maintain a diverse range of plants, including trees, shrubs, perennials, annuals, bulbs.
  - Implement appropriate irrigation, fertilization, and pest management techniques to ensure plant health.
  - Monitor plant health and diagnose and treat diseases or pests as necessary.
  - Conduct regular pruning, trimming, and shaping to maintain plant aesthetics and health.
  - Responsible for correctly training on and use of garden equipment. Maintains all garden equipment in exceptional condition to optimize performance/longevity. Reports immediately any broken/unusable equipment.
- Garden Design and Development:
  - Collaborate with the garden design team to plan and implement new plantings and garden renovations in accordance with the Master Plan and Accession Policy.
  - Assist in the design and installation of seasonal displays and thematic gardens.
  - Contribute to the development of interpretive signage and educational materials to enhance visitor understanding of plant collections.
- Horticultural Documentation and Record-Keeping:
  - Maintain accurate records of plant collections, including accessioning new plants and updating plant databases.
  - Document plant performance and growth patterns for research and evaluation purposes.
  - Assist in the development and implementation of plant conservation initiatives.
- Visitor Engagement and Education:
  - Engage with visitors by providing horticultural information, leading guided tours, and participating in educational programs.
  - Serve as a resource for visitors, answering questions and offering guidance on plant selection and care.
  - Contribute to the creation of interpretive displays and educational exhibits to enhance visitor experiences.
- Team Collaboration and Leadership:
  - Collaborate effectively with colleagues in horticulture, education, volunteer, and visitor services departments.
  - Provide guidance and mentorship to interns, volunteers, and seasonal staff members.
  - Participate in staff meetings, training sessions, and horticultural conferences to stay abreast of best practices and industry trends.
  - During Garden special events such as Gala, BOOtanicals, SHINE, etc. additional hours will be required and will include evenings.
  - Other duties as assigned.

## QUALIFICATIONS:

- Bachelor's degree in Horticulture, Botany, Plant Science, or related field.
- Previous experience in horticulture, preferably in a botanical garden or similar setting preferred, desired and given preference to.
- Strong plant identification skills and knowledge of plant taxonomy, physiology, and ecology, especially of plants adaptive to the southern piedmont area.
- Proficiency in horticultural techniques such as propagation, pruning, and plant care.
- Excellent written and verbal communication skills, and interpersonal abilities. Demonstrated time management skills, and the ability to engage with diverse audiences, to include other staff & volunteers.
- Ability to work independently as well as part of a team, with a proactive and collaborative attitude.
- Flexibility to work weekends, holidays, and occasional evenings as needed.
- Must be able to pass a drug test and undergo a background report.

## HOW TO APPLY:

To apply, please submit a resume, cover letter, and contact information for three professional references to [columbusbotanical@gmail.com](mailto:columbusbotanical@gmail.com) . Applications will be reviewed on a rolling basis until filled. Columbus Botanical Garden is committed to promoting diversity, equity, and inclusion in all aspects of our organization. We encourage individuals from underrepresented groups to apply.

*Columbus Botanical Gardens is committed to providing an inclusive and welcoming environment for all members of our staff, volunteers, subcontractors, vendors, and clients. We are an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression. We are 501(c)3 organization #58-2497596.*